

# COP+24 International Climate Change

## Short Course 2018-19

<http://un.iarc.res.in/program/cop/>

Role & Responsibilities – Campus Ambassador / Coordinator	
<b>PLEASE SEE CIRCULAR FOR PROGRAM DETAILS, FEE DETAILS &amp; BENEFITS</b>	
<b>Apply for Campus Ambassadorship</b>	Go to IARC   Centre for United Nations website and fill in the form and upload CV. If selected, you will receive a confirmation email and relevant details.
<b>Involve Institute</b>	The Institute Involvement form needs to be signed by the Institute Teacher / Professor. The form will be made available to you. This is mandatory.
<b>Promote the Programs</b>	<ol style="list-style-type: none"><li>1. Circulate the e-posters through email, mailing-list and WhatsApp</li><li>2. Paste posters in common areas like library, canteen, gymkhana and popular hangouts</li><li>3. Utilize official institute website and social media to spread awareness amongst students</li><li>4. Talk to Student Council &amp; Institute Newsletter Teams to promote the program</li></ol>
<b>Participant details and Form</b>	Please make a note of Participant Registrations (Name and other details) in the Program Form. Note, it is mandatory to use the excel form to send details (form will be emailed to you).
<b>Acknowledgment &amp; Fee Receipt</b>	You may issue an on-the-spot Acknowledgment of the fee you have collected fee on behalf of Programs. A consolidated receipt will be issued by us to you later.
<b>Rebate Payout</b>	Rebate is paid as honorarium and to cover admin costs depending on number of registrations.
<b>Send the Form and Fee Options</b>	Send Participant Registration Form (excel) to <a href="mailto:copun.iarc@gmail.com">copun.iarc@gmail.com</a> . Complete all relevant details in the form. Fee Payment options are; cheque/ draft / etransfer/ cash deposit.
<b>Access / Dispatch</b>	Once the form and fee is received; Online Access will be provided within 5 working days. Note – In case of schools, books will be dispatched within 5 working days
<b>Exams</b>	Assessment will be through Online / Offline exams. Only Descriptive / Scenario Questions will be asked and there are No Right or Wrong Answers. Grades A+, A and B will be awarded.
<b>Certificates</b>	Certificates, Medallions, Awards etc will be sent to you; to be given to the participants.
<b>For any Queries</b>	Write to <a href="mailto:copun.iarc@gmail.com">copun.iarc@gmail.com</a> or call on 08454040464 (Mon-Fri – 10 – 5)